

THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS (NBAA)



NOTICE TO ALL MEMBERS

ANNUAL SUBSCRIPTION FEES FOR THE YEAR 2026/2027 – DEMAND NOTE

Clause 16 (1) of the *Accountants and Auditors (Registration) By-Laws, 2023* requires every member of the Board to pay their annual subscription fees on the first day of July of each year.

Accordingly, the Board reminds you to settle your annual subscription fees for the financial year 2026/2027, as indicated in your MEMS account. The fee is payable without penalty within a grace period of three months, from 1st July 2026 to 30th September 2026.

Please note that failure to pay within the stipulated grace period will attract a penalty, in addition to the subscription fee due, in accordance with Clause 17 of the *Accountants and Auditors (Registration) By-Laws, 2023*.

To pay your annual subscription fee:

1. Login to your MEMS account.
2. Open the Subscription Bills menu under *Bills*.
3. Click 'Pay Now' to generate a control number that should be used when making payments.

For further information and clarification please contact:

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09TH JULY, 2026